

### About Thomas University

Thomas University is a four-year co-educational university that serves the post-secondary educational needs of south Georgia and north Florida. The university is located in Thomasville, Georgia, a relatively small town of over 20,000 people in rural southwest Georgia. The town is 35 miles north of Tallahassee, Florida, 55 miles south of Albany, Georgia, and 45 miles west of Valdosta, Georgia. Thomas University provides quality education through a dynamic learning environment. Innovative models for reaching learners by our caring faculty and staff change the lives of students in our local, regional, and global communities. Offering associate's, bachelor's, master's, and specialist degrees, our highest goal is to provide an educational experience that explores and develops each student's full potential.

### Admissions Requirements

1) Those applying for the Master's degree or Endorsement Only programs must hold a bachelor's degree. Applicants for the Ed. S. program must hold a master's degree. These degrees must be in a relevant field from a regionally accredited college or university. 2) Hold a Professional teaching certificate. 3) Have access to a classroom for field work. 4) Report a minimum GPA of 2.75 on a 4.0 scale. Applicants with a GPA lower than 2.75 or an identified writing deficiency may be considered for provisional admission. Provisionally admitted students may be required to take one or more writing classes prior to or during the first semester. Decisions about additional admission requirements are determined by the University Graduate Council after a complete review of all materials presented by the applicant. 5) International students seeking admission into a graduate program must submit a Test of English as a Foreign Language (TOEFL) score of 500 (paper-based) or 173 (computer-based), or 61 (internet-based) OR China (CET) Foreign Language Exam for English minimum undergraduate of Level 4, graduate of Level 6, OR International English Language Testing System (IE LTS) minimum 5.0.

Along with proof of the above criteria, teachers are required to submit the following along with their application for Graduate Admissions: 1) A personal statement of career and educational objectives, including why you want to pursue a graduate degree (maximum two pages). 2) Official transcripts showing conferral of your highest degree completed and any other graduate coursework. 3) Three professional or academic references. 4) Mentor Form for Teacher Leadership program and Educational Leadership Programs.

### Technology Requirements

The following are technology and software requirements for students in the Division of Education at Thomas University. The following are technology and software requirements for students in the Division of Education at Thomas University. The recommendations are required to complete course requirements using Canvas.

- A reliable high speed Internet connection (DSL or Cable)
- A current computer with Windows 8.1 or 10 or Mac OS9 or OSX
- Google Chrome and Firefox Browsers
- Microsoft Office Suite for Windows or Mac
- A headset with microphone (USB connection)
- A printer
- A built in camera on computer or external camera
- The latest version of Apple iTunes: <http://apple.com/itunes>
- The latest version of Apple Quicktime: <http://www.apple.com/quicktime>
- The latest version of Adobe Reader: <http://get.adobe.com/reader>
- The latest version of Adobe FlashPlayer: <http://get.adobe.com/flashplayer>
- Chrome books do not work well with Zoom, so they should not be used.

### Transfer Credits

Students in a master's degree program may transfer in no more than 20% of the total degree hours required to earn the degree at Thomas University, from another institution. Graduate program directors must approve any credit for transfer that fall within the scope of Thomas University's curriculum. There is a possibility for a National Board Certified Teacher (NBCT) to receive up to six semester hours of graduate credit to apply to a Division of Education program at Thomas University.

### Cohort Information

Although our graduate programs are scheduled to meet one night per week at the same time and location, we reserve the right to change meeting times and/or locations due to any extenuating circumstances. These programs are dependent on a minimum of 10 and class size is limited to 20 students.

### Thomas University Tuition Guarantee

The tuition rate for students beginning in Fall 2026 is \$500 per credit hour. Thomas University reserves the right to raise tuition costs for future cohorts or other programs.

### Important Contacts

Graduate Information Office	Amanda Crawford	(229) 231-1860	<a href="mailto:acrawford@graduateprogram.org">acrawford@graduateprogram.org</a>
Admissions Office		(800) 538-9784 x1074	
Financial Aid Office		(229) 584-2460	<a href="mailto:finaid@thomasu.edu">finaid@thomasu.edu</a>
Student Accounts Office		(229) 584-2461	<a href="mailto:student.account@thomasu.edu">student.account@thomasu.edu</a>
Graduate Coordinator	Gale Neal	(229) 226-1621 x1135	<a href="mailto:gneal@thomasu.edu">gneal@thomasu.edu</a>