

Thank you for considering Mount St. Mary's University for your online Master's, Certification, or Adult Undergraduate program! We are excited to offer you an exceptional opportunity to advance your education and achieve your career aspirations. Our graduate and undergraduate programs are designed with your success in mind, combining flexibility, affordability, and unparalleled support to help you reach your goals.

This packet provides all the essential information you need to begin your journey with us. Whether you're seeking guidance on completing your application, exploring financial aid options, or simply envisioning what your next steps might look like, my team and I are committed to being your partners in success. You can reach me by phone at **(301) 635-0400** or by email at [kleonard@graduateprogram.org](mailto:kleonard@graduateprogram.org). Let's take this important step toward advancing your career—together.



**NOTE: Mount St. Mary's University limits enrollment in each course to ensure personalized support for our students.**

**Don't wait—complete Step 1 below to secure your spot!**

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## Application for Graduate Admission

Complete and submit the graduate application [online](#).



Once your application has been submitted, I'll hold a spot in the program for you while you continue completing your admission file. Visit the [online checklist](#) to complete the remaining enrollment steps.

Congratulations on your pursuit of a degree with Mount St. Mary's University!

**Sincerely,**

Kim Leonard

Graduate Information Office

(301) 635-0400

[kleonard@graduateprogram.org](mailto:kleonard@graduateprogram.org)

Apply [online](#) at our dedicated website for faster processing.

- |   |   |                          |
|---|---|--------------------------|
| 2 | <b>Official Transcripts (Page 3)</b><br>Please request official transcripts from all accredited institutions attended after high school. If your college allows, please send electronic transcripts to <a href="mailto:dc admissions@msmary.edu">dc admissions@msmary.edu</a> . Unofficial transcripts can be submitted for coursework evaluation only. Official transcripts are needed for acceptance into the programs. | <input type="checkbox"/> |
| 3 | <b>Partnership Verification Form</b><br>Please upload your document of verification if you are employed with one of Mount St. Mary's partner organizations and are eligible for a tuition discount  | <input type="checkbox"/> |
| 4 | <b>Copy of a current teaching certificate</b><br>Submission of a current teaching license is required for admission in the Master of Education in Reading, Master of Education in Instructional Leadership, Post-Baccalaureate Certificate in Instructional Leadership, and Certificate of Advanced Study in Reading programs.  | <input type="checkbox"/> |
| 5 | <b>Financial Aid &amp; Payment Options (Pages 4-5)</b><br>Determine how you plan to pay for the program: Financial Aid or Pay-As-You-Go.<br>If using Financial Aid, Complete the <a href="#">FAFSA</a> online. It is in your best interest to complete the financial aid process as early as possible. See pages 4-5 for more information.  | <input type="checkbox"/> |
| 6 | <b>Consultation</b><br>Schedule your consultation with a graduate admissions counselor to complete your individualized degree plan.   | <input type="checkbox"/> |

If you choose to submit paper forms for any of the steps above, documents should be faxed, mailed, or emailed to:



**Mount St. Mary's University - Admissions**  
5350 Spectrum Drive  
Frederick, MD 21703



**(800) 504-7618**

[kleonard@graduateprogram.org](mailto:kleonard@graduateprogram.org)

Mount St. Mary's University requires official transcripts, either in sealed, signed envelopes or via electronic submission directly from the registrar's office. Unofficial transcripts can be submitted for coursework evaluation only. Official transcripts are needed for acceptance into the programs.

## REQUEST OFFICIAL TRANSCRIPTS:

There are multiple ways to request transcripts, and each college or university will have their own process. Typically, the easiest way to order official transcripts is:

- 1 Contact the Registrar's office at your previously attended school, either by phone, email, or through your university's website.
- 2 Submit a transcript request following that school's procedures. Most colleges and universities require a signature or other official request in writing. Many schools have a Transcript Request Form available to download on the Registrar's website. Some will allow you to order transcripts online.

**Note: Some colleges and universities charge a small fee for official transcripts. Be sure to enclose your fee with your transcript request to avoid a delay in processing.**

- 3 It can often take several days for a transcript request to be processed. When your transcripts are received, the Graduate Information Office will contact you, but if you have not received confirmation within 14 days, please contact us at **(301) 635-0400**.

## ONLINE:

If your college allows, please send electronic transcripts to [dcg.admissions@msmary.edu](mailto:dcg.admissions@msmary.edu).

## SEND BY MAIL:

You can send sealed transcripts to:

**ATTN: Graduate Admissions**  
5350 Spectrum Drive  
Frederick, MD 21703

## How to Apply for Financial Aid:

- 1 Complete the Free Application for Federal Student Aid (FAFSA).** This form can be completed at [www.fafsa.gov](http://www.fafsa.gov). First-time applicants must register for an FSA ID before submitting the FAFSA. It typically takes two to three days to receive the ID, which serves as an electronic signature. To apply for your FSA ID, go to [www.fafsa.gov](http://www.fafsa.gov) and click on the icon at the top of the page that says FSA ID. **The Mount's Title IV School Code is 002086.**
- 2 Financial Aid Award Notification.** Once the financial aid office receives your FAFSA and has been notified that you are enrolled at least half-time for a semester, we will email you with instructions on how to view your aid eligibility for the semester. Typically, fall semester award notifications will start to be emailed in mid-July. Spring semester notifications will be sent starting in November, and summer notifications in April. The email will be sent to your MSM email account with instructions on how to view Net Partner, the Mount's financial aid portal.
- 3 Complete the Direct Loan Master Promissory Note and Online Entrance Counseling.** First-time borrowers must complete a Direct Loan Master Promissory Note and Direct Loan Entrance Counseling. The FSA ID used for the FAFSA is required to complete this step. Both of these steps must be completed [online](#).
- 4 Accept your awards in Net Partner.** Upon receipt of the Financial Aid Award Notification from the Financial Aid Office, log into Net Partner and accept, reduce, or decline your awards.
- 5 Verification.** Students selected for federal verification will be required to submit appropriate paperwork to the Financial Aid Office. Federal aid cannot be processed until the verification process has been completed.

## Federal Loan Requirements:

To be eligible to borrow funds under the Federal Direct Loan Program, you must:

1. File the Free Application for Federal Student Aid (FAFSA)
2. Be a U.S. Citizen or permanent resident
3. Not be in default on prior educational loans
4. Maintain satisfactory academic progress

**Questions? Call the Financial Aid Office at 301-447-5207 or [financialaid@msmary.edu](mailto:financialaid@msmary.edu)**

## Tuition Discount for Active-Duty Military:

The Division of Continuing Studies, including Graduate and Accelerated/Adult Undergraduate programs, provides a discounted tuition rate for all active-duty military personnel, including those students using DOD Tuition Assistance (TA), of \$250/credit. Appropriate documentation is required each semester. **To be eligible for the reduced military tuition rate, you need to submit the following documentation:** Proof of service statement or letter: Provide a copy of a statement or letter that verifies your current service status in the military. This document should clearly indicate your active duty or reserve status. For those using DOD Tuition Assistance, servicemembers (including Guard and Reserve) must contact their Education Service Officer (ESO) or Education Counselor within their branch of service prior to enrolling in any courses at Mount St. Mary's University.

## The Federal (Title One) Teacher Loan Forgiveness Program:

If you and your school qualify, this program may provide loan forgiveness for eligible Federal Direct Loans. This is a separate program requiring separate forms and processes. The U.S. Department of Education will determine your eligibility for this program. Mount St. Mary's is not responsible to verify your eligibility for this program. Please do not base your enrollment on this program, as it can be difficult to ensure qualification for government programs which are subject to reform and funding changes. **You must call 1-800-4-FED-AID to verify your eligibility or visit <https://studentaid.gov/sa/repay-loans/forgiveness-cancellation/teacher> for more information.**

## The TEACH Grant:

The Teacher Education Assistance for College and Higher Education (TEACH) Grant Program, created by Congress through the College Cost Reduction and Access Act of 2007, provides grants to students (Undergraduates or Graduate) who intend to teach in a public or private elementary or secondary school that serves students from low-income families and teaching in a high need field. If a student fails to complete the teaching requirement, the grant will convert into an Unsubsidized Direct Stafford Loan. Recipients of the TEACH Grant MUST complete the [TEACH Grant Application](#). **For more information, visit <https://studentaid.gov/teach-grant-program>.**

**Payment for graduate courses is due by the end of the first week of each sub-term enrolled. Payments can be made through MyMount or by mailing a check to: 16300 Old Emmitsburg Road, Emmitsburg, MD 21727, Attention: Accounting and Finance Department.**

**Online Credit Card/ACH:** Students may pay online on MyMount <http://mymount.msmmary.edu> under the Account Balance tab. Credit card payments incur a 2.85% transaction fee. E-Check payments incur a \$0.25 service fee.

**Employer payment:** If your employer will be paying your tuition, please submit, by the end of the first week of class, a letter on company letterhead stating the course and amount the employer will be paying to [acctsrec@msmary.edu](mailto:acctsrec@msmary.edu) or **fax it to (301) 447-5867**.

Military and nonmilitary purchase orders and other third-party billing is arranged by calling the Accounting and Finance Office at **301-447-5353**. The online FERPA release form for third party billing can be found on MyMount <http://mymount.msmmary.edu/ICS/Forms/> on the Student Forms tab.

**Graduate students may defer payment until 55 days after the class ends by paying a \$40 deferment fee per sub-term. To request deferred payment, please email [acctsrec@msmary.edu](mailto:acctsrec@msmary.edu). If a student account is in arrears for two sub-terms, a registration hold may be placed on the account until it is brought current.**

If you need assistance, please contact the Accounting & Finance Office at  
301-447- 5353 or [acctsrec@msmary.edu](mailto:acctsrec@msmary.edu).

## For:

The Mount St. Mary's University Master of Arts in Teaching (MAT) program is designed for individuals who earned a bachelor's degree in a field other than education but who now want to become teachers. At the conclusion of your coursework, you will be eligible for teaching licensure in Maryland. You will also gain hands-on teaching experience during two internships.

## What You Learn:

Complemented by a liberal arts education in a Catholic setting, the teacher education unit of Mount St. Mary's University develops educators who are proficient in content and pedagogy, reflective, and ethical professionals dedicated to leadership in an increasingly diverse technological and global society.

## How You Learn:

Courses are offered year-round and are available fully online. The program culminates with two internships and a professional seminar, enabling you to implement the strategies you have developed in authentic classroom situations. Class schedules do not compete with work schedules; however, field and internship requirements may require teacher candidates to take time off from work.

## The Mount offers AAQEP accredited certification tracks in the areas of:

### **Elementary Education (Grades 1-6)**

The elementary education (1-6) program equips you to teach language arts, social studies, mathematics, and science skillfully and effectively to students with a variety of learning needs in grades 1-6.

### **Elementary (Grades 1-6) w/ Special Education (Grades 1-8)**

The elementary (1-6)/special (1-8) education program equips you to teach language arts, social studies, mathematics and science skillfully and effectively to students with a variety of learning needs in grades 1-6, as well as general special education in grades 1-8.

### **Elementary (Grades 1-6) w/ Early Childhood Education (Grades PreK-3)**

The elementary (1-6)/early childhood (PreK-3) education program equips you to teach language arts, social studies, mathematics and science skillfully and effectively to students with a variety of learning needs in grades PreK-6.

### **Elementary (Grades 1-6) w/ Special Education (Grades 1-8) and Early Childhood Education (Grades PreK-3)**

The elementary (1-6)/special (1-8)/early childhood (PreK-3) education program equips you to teach language arts, social studies, mathematics and science skillfully and effectively to students with a variety of learning needs in grades PreK-6, as well as general special education in grades 1-8.

### **Secondary Education (Grades 7-12)**

Content areas include:

Biology  
Business  
English  
Mathematics  
Social Studies

### **P-12 Education (Grades P-12)**

Content areas include:

Art  
French  
Music  
Spanish

## For:

The M.Ed. in Instructional Leadership is for education professionals who are seeking administrative certification to pursue leadership roles in their school systems.

## What You Learn:

Courses will cover current trends in education, principles of school leadership and administration, and strategic planning and leadership. In curriculum design, implementation and assessment, you'll explore how educational content is developed and evaluated in response to political, social, economic, legal and cultural contexts. Courses will also guide you through other topics such as managing school finances, educational policy and school law, and improving instruction through supervision.

## How You Learn:

Courses are offered in an 8-week format and are available fully online. You'll also complete two semesters of practicum, which focus on the day-to-day needs that arise within a school, as well as build a portfolio that reflects experiences related to relevant national and state leadership standards.

## Degree Requirements:

Course #	Title	Credits
MEDUC 621	Principles of School Leadership and Administration	3
MEDUC 633	Teaching the Adult Learner	3
MEDUC 623	Curriculum, Instruction & Assessment	3
MEDUC 624	Improving Instructional Practice through Supervision	3
MEDUC 625	Managing School Finances	3
MEDUC 626	Educational Policy and School Law	3
MEDUC 628	Leadership Practicum I	3
MEDUC 629	Leadership Practicum II	3
MEDUC 630	Fundamentals of Education Research	3
MEDUC 631	Graduate Research Capstone	3
MEDUC/MSPED XXX	Elective Course	3
MEDUC/MSPED XXX	Elective Course	3
Total Required Credit Hours:		36

**Note:** Candidates are recommended for Administrator I certification upon successful completion of the M.Ed. in Instructional Leadership. To achieve the Administrator II certification, candidates will take the Praxis II School Leaders Licensure Assessment. Candidates will need to achieve the minimum Maryland qualifying score. \*Note that taking Praxis II School Leaders Licensure Assessment is recommended but not required to complete the degree.

## For:

The online graduate certificate in instructional leadership is designed for individuals who hold a master's degree in education and are seeking administrative certification. Graduates of the program are eligible for the Administration I certification from the Maryland State Department of Education (MSDE).

## What You Learn:

In this program, you will learn effective leadership skills, principles of governance, and the central role of parents in education. In addition to experiences in the management of schools, you will also focus on applicable legal issues, supervision and the management of curriculum, instruction, and assessment. The program culminates with two rigorous practicum experiences. You'll be mentored by a school leader and supervised by a member of the Mount faculty.

## How You Learn:

Most courses are offered in an 8-week format and are available fully online. You will complete two semesters of practicum focused on the day-to-day needs that arise within a school and build a portfolio that reflects experiences related to relevant national and state leadership standards.

## Certificate Requirements:

Course #	Title	Credits
MEDUC 621	Principles of School Leadership and Administration	3
MEDUC 623	Curriculum, Instruction & Assessment	3
MEDUC 624	Improving Instructional Practice through Supervision	3
MEDUC 626	Educational Policy and School Law	3
MEDUC 628	Leadership Practicum I	3
MEDUC 629	Leadership Practicum II	3
Total Required Credit Hours:		18

**Note:** Candidates are recommended for Administrator I certification upon successful completion of the Instructional Leadership Certificate. To achieve the Administrator II certification, candidates will take the Praxis II School Leaders Licensure Assessment. Candidates will need to achieve the minimum Maryland qualifying score. \*Note that taking the Praxis II School Leaders Licensure Assessment is recommended but not required to complete the certificate.

## For:

The Master of Education with a concentration in Instructional Design and Technology is for professionals seeking to advance their skills in planning, designing and developing learning strategies applying best practices and technology to support the development of accessible content, curriculum and other training materials.

## What You Learn:

The program will cover current trends in education, the role of distance education, and integrating technology in teaching and learning. Course material will guide you through how to create effective digital learning environments to support instructional designers in developing instruction that is active, constructive and reflective. You'll also learn how to plan and deliver research-based professional development, implement instructional design principles, and address issues of security, privacy and accessibility, along with legal and ethical considerations for technology use.

## How You Learn:

Most courses are offered in an 8-week format and are available fully asynchronous online. You'll also complete a practicum, which requires 90 hours of experience, along with a graduate research capstone. The practicum may be completed on-site or in a remote fashion with a mentor and practicum placement at a distant location. The selection of practicum placements occurs between the practicum supervisor and the student.

## Degree Requirements:

Course #	Title	Credits
MEDUC 610	Foundations of Instructional Design and Technology	3
MEDUC 611	Equity, Access, and Citizenship	3
MEDUC 612	Instructional Design in Digital Learning	3
MEDUC 613	Technology for Assessment, Teaching & Learning	3
MEDUC 614	Assistive and Adaptive Technology	3
MEDUC 615	Distance Education	3
MEDUC 617	Practicum in Instructional Design	6
MEDUC 619	Multimedia Design and Theory	3
MEDUC 633	Teaching the Adult Learner	3
MEDUC 630	Fundamentals of Education Research	3
MEDUC 631	Graduate Research Capstone	3
Total Required Credit Hours:		36

## For:

The Instructional Design and Technology Post-baccalaureate Certificate is for teachers, program managers, and corporate trainers who desire to leverage technology to enhance the way others learn and become more effective as an educator or corporate trainer.

## What You Learn:

Courses offer an understanding of best practices for learning and leading traditional and distance-based instruction. They provide practical, hands-on experience in routine practices of the instructional designer and in-depth analysis of instructional design, delivery, and evaluation of methods in today's technology-rich learning environments.

## How You Learn:

Most courses are offered in an 8-week format and are available fully asynchronous online.

## Certificate Requirements:

Course #	Title	Credits
MEDUC 610	Foundations of Instructional Technology	3
MEDUC 612	Instructional Design in Digital Age Learning Environments	3
MEDUC 613	Integrating Technology in Teaching & Learning	3
MEDUC 615	Distance Education	3
MEDUC	Elective Course	3
Total Required Credit Hours:		15

## For:

The M.Ed. in Reading is designed for certified teachers seeking a program leading to a reading specialist, K-12 certification. With an emphasis on linguistically diverse and neurodiverse learners, this program is designed to prepare educators to serve as a building/campus-level literacy specialist or coach.

## What You Learn:

The program will cover literacy assessment and intervention, reading in secondary content areas, and literacy instruction for culturally and linguistically diverse and neurodiverse students. Courses will also cover how the reading specialist plans and delivers research-based professional development workshops for colleagues and communicates data-informed decisions with K-12 learners, their parents, colleagues and policy makers.

## How You Learn:

All courses are offered in an 8-week format and are available fully online. You'll complete a graduate research capstone, as well as a practicum that provide the opportunity to participate on a school-based literacy team and teach K-12 students under the mentorship of a certified reading specialist. The practicum emphasizes using assessments to develop and deliver reading interventions to individuals and small groups of students, as well as designing and providing professional development for other educators, paraprofessionals and parents. Practicum is completed in your current school of employment.

## Degree Requirements:

Course #	Title	Credits
MEDUC 600	Roles of Literacy Specialist/Coach	3
MEDUC 601	Adv. Processes/Acquisition of Reading	3
MEDUC 602	Teaching Literacy to Linguistically Diverse Learners	3
MEDUC 603	Teaching Disciplinary Literacy	3
MEDUC 605	Literacy Assessment Practicum	6
MSPED 606	Teaching/Learning in Neurodiverse Classrooms	3
MEDUC 630	Fundamentals of Education Research	3
MEDUC 631	Graduate Research Capstone	3
MEDUC 633	Teaching the Adult Learner	3
MEDUC/MSPED	Elective Course	3
MEDUC/MSPED	Elective Course	3
Total Required Credit Hours:		36

**Note:** To apply for K-12 Reading Specialist Certification through the Maryland State Department of Education (MSDE), candidates must complete an approved program in reading.

## For:

This program is designed for certified teachers seeking a program leading to a reading specialist certificate, K-12. Upon completion of the program, certified educators are prepared to serve as a building/campus-level literacy specialist or coach.

## What You Learn:

The program will cover literacy assessment and intervention, reading in secondary content areas, and literacy instruction for culturally and linguistically diverse and neurodiverse students. Courses will also cover how the reading specialist plans and delivers research-based professional development workshops for colleagues and communicates data-informed decisions with K-12 learners, their parents, colleagues and policy makers.

## How You Learn:

Most courses are offered in an 8-week format and are available fully online. You'll complete a practicum that provides the opportunity to collaborate with a school-based literacy team using assessments to develop and deliver reading interventions to individuals and small groups of K-12 students, and design and provide literacy workshops for other professionals, paraprofessionals, and parents. Practicum is completed in your current school of employment.

## Certificate Requirements:

Course #	Title	Credits
MEDUC 600	Roles of Literacy Specialist/Coach	3
MEDUC 601	Adv. Processes/Acquisition of Reading	3
MEDUC 602	Teaching Literacy to Linguistically Diverse Learners	3
MEDUC 603	Teaching Disciplinary Literacy	3
MEDUC 604	Literacy Assessment Seminar	3
MEDUC 605	Literacy Assessment Practicum	6
MSPED 606	Teaching/Learning in Neurodiverse Classrooms	3
Total Required Credit Hours:		24

**Note:** Graduates of the program are eligible for certification as a reading specialist, K-12, from the Maryland State Department of Education (MSDE).

## For:

The Master of Science in Applied Behavioral Analysis is for professionals seeking comprehensive training in assessing and treating behavioral, communication, developmental, and learning disorders/disabilities.

## What You Learn:

Courses consist of explicit instruction in behavior analysis, including research design, behavioral measurement, assessment and treatment of behavior, ethical practice and supervision, and 6-credit hours of supervision obtained either from program faculty through a course or in the community at no expense. Through coursework, supervised fieldwork, and a capstone research project, graduates are prepared for numerous professional paths including direct clinical care, school-based intervention, and doctoral studies.

*For those students interested in becoming a Board Certified Behavior Analyst, our MSABA program meets the academic coursework requirements for certification in behavior analysis through the Behavior Analysis Certification Board.\**

## How You Learn:

Courses are offered in a combination 8-week and 15-week formats, are available in person or fully online, and are designed to accommodate working professionals. You'll complete 36 hours of classroom instruction and 6 required fieldwork hours.

## Degree Requirements:

Course #	Title	Credits
MSABA 600	Principles/Concepts of Beh. Analys	3
MSABA 601	Research Design, Meas. & Data Analysis	3
MSABA 602	Ethical and Professional Conduct	3
MSABA 603	Behavior Assessment	3
MSABA 604	Behavior Theory and Philosophy	3
MSABA 605	Behavioral Intervention	3
MSABA 606	Intro to OBM & Supervision	3
MSABA 607	Verbal Behavior	3
MSABA 608	Intro to Experimental Analysis	3
MSABA 609	Practicum	3
MSABA 610	Capstone I	3
MSABA 614	Current Practice Issues in ABA	3
	<b>Fieldwork/Independent Study (6 credits)*</b>	
<b>Total Required Credit Hours:</b>		<b>42</b>
MSABA 670*	Community Fieldwork	6
MSABA 618-665*	Mount Fieldwork	1
MSABA 698	Independent Study	3

**Note:** \*BCBA certification requires the following:

A graduate degree whose curriculum meets the Verified Course Sequence. This can be achieved through the Mount's MSABA or certificate programs.

1500 to 2000 hours supervised fieldwork. The Mount MSABA program can support students obtaining the required supervised fieldwork; however, completion of all field work at time of graduation is not required, and hours can be completed following conferral of the MSABA degree.

Pass the BCBA exam – In addition to the BCBA credential, some states have additional state licensure requirements. For the state of MD, obtaining the BCBA credential will permit one to apply for state licensure.

## For:

Designed for individuals who have a master's degree in another field, the Post Master's Certificate in Applied Behavioral Analysis is for professionals seeking advanced skills in ABA.

## What You Learn:

Courses consist of explicit instruction in behavior analysis, including research design, behavioral measurement, assessment and treatment of behavior, ethical practice and supervision. Courses provide students the unique opportunity to learn from professors with diverse experiences in ABA. Through coursework, graduates are prepared to provide care in schools, clinics, homes, hospitals and everyday workplaces.

*For those students interested in becoming a Board Certified Behavior Analyst, our Post Master's program meets the academic coursework requirements for certification in behavior analysis through the Behavior Analysis Certification Board.\**

## How You Learn:

Most courses are offered in an 8-week format and are available in person or fully online. You'll complete 21 hours of classroom instruction and pass a mock version of the BCBA exam.

## Certificate Requirements:

Course #	Title	Credits
MSABA 600	Principles/Concepts of Beh. Analys	3
MSABA 601	Research Design, Meas. & Data Analysis	3
MSABA 602	Ethical and Professional Conduct	3
MSABA 603	Behavior Assessment	3
MSABA 604	Behavior Theory and Philosophy	3
MSABA 605	Behavioral Intervention	3
MSABA 606	Intro to OBM & Supervision	3
Total Required Credit Hours:		21

### Note: \*BCBA certification requires the following:

A graduate degree whose curriculum meets the Verified Course Sequence. This can be achieved through the Mount's MSABA or certificate programs.

1500 to 2000 hours supervised fieldwork. The Mount MSABA program can support students obtaining the required supervised fieldwork; however, completion of field work hours at the time graduation is not required, and hours can be completed following conferral of the MSABA degree.

Pass the BCBA exam – In addition to the BCBA credential, some states have additional state licensure requirements. For the state of MD, obtaining the BCBA credential will permit one to apply for state licensure.

# Adult Undergraduate Degree in Elementary Education with Options in Special Education and Early Childhood Education

## For:

The Mount St. Mary's University Adult Undergraduate Degree in Elementary Education with Options in Special Education and Early Childhood Education is designed for individuals who want to become teachers. At the conclusion of your coursework, you will be eligible for teaching licensure in Maryland. You will also gain hands-on teaching experience during two internships.

## What You Learn:

Complemented by a liberal arts education in a Catholic setting, the teacher education unit of Mount St. Mary's University develops educators who are proficient in content and pedagogy, reflective, and ethical professionals dedicated to leadership in an increasingly diverse technological and global society.

## How You Learn:

Courses are offered year-round and are available fully online. The program culminates with two internships and a professional seminar, enabling you to implement the strategies you have developed in authentic classroom situations. Class schedules do not compete with work schedules; however, field and internship requirements may require teacher candidates to take time off from work.

## The Mount offers AAQEP accredited certification tracks in the areas of:

### **Elementary Education (Grades 1-6)**

The elementary education (1-6) program equips you to teach language arts, social studies, mathematics, and science skillfully and effectively to students with a variety of learning needs in grades 1-6.

### **Elementary (Grades 1-6) w/ Special Education (Grades 1-8)**

The elementary (1-6)/special (1-8) education program equips you to teach language arts, social studies, mathematics and science skillfully and effectively to students with a variety of learning needs in grades 1-6, as well as general special education in grades 1-8.

### **Elementary (Grades 1-6) w/ Early Childhood Education (Grades PreK-3)**

The elementary (1-6)/early childhood (PreK-3) education program equips you to teach language arts, social studies, mathematics and science skillfully and effectively to students with a variety of learning needs in grades PreK-6.

### **Elementary (Grades 1-6) w/ Special Education (Grades 1-8) and Early Childhood Education (Grades PreK-3)**

The elementary (1-6)/special (1-8)/early childhood (PreK-3) education program equips you to teach language arts, social studies, mathematics and science skillfully and effectively to students with a variety of learning needs in grades PreK-6, as well as general special education in grades 1-8.

## Admission Requirements

To apply for admission to a graduate program, the applicant should submit the following documents. After these documents are submitted, a consultation with the admissions counselor will be scheduled to determine a degree plan:

- (1.) A completed application
- (2.) Official transcripts
- (3.) Copy of teaching license (Master of Education in Reading, Master of Education in Instructional Leadership, Post-Baccalaureate Certificate in Instructional Leadership, and Certificate of Advanced Study in Reading only).
- (4.) Consultation

## Transfer Credits

Students may transfer in up to nine (9) graduate credits

## Textbook Information

Visit Mount St. Mary's bookstore at <https://msmu.bncollege.com/>

## Mount St. Mary's University Tuition Information

For the Fall 2025 and Spring 2026 semester, the tuition rate is \$620 for students beginning an MAT or MED program, \$580 per credit hour for the Adult Undergraduate education programs, and \$720 per credit hour for the Applied Behavioral Analysis programs.

**Full-time teachers at Catholic schools are offered a 50% tuition reduction.**

**Tuition and fees for the 2025-26 academic year are effective July 1, 2025, and are subject to change without notice.**

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## Important Contacts

Graduate Information Office	Kim Leonard	(301) 635-0400	<a href="mailto:kleonard@graduateprogram.org">kleonard@graduateprogram.org</a>
Financial Aid Office		(301) 447-5207	<a href="mailto:financialaid@msmary.edu">financialaid@msmary.edu</a>
Accounting & Finance Office		(301) 447- 5353	<a href="mailto:acctsrec@msmary.edu">acctsrec@msmary.edu</a>