

Thank you for your interest in Concordia University Wisconsin's online graduate education programs. We are pleased to bring our programs to your local area. Once you submit your application, I will be able to hold a seat while you continue to work on your admissions file.

This packet includes all of the information that you will need to be admitted into the program. Read through this packet carefully, and be sure to contact me if you have any questions. My team and I are committed to guiding you through the application process. Choosing where to go to graduate school is an important step, and I want to help you in any way that I can. You can reach me by phone at **(262) 299-7350** or by email at dleonard@graduateprogram.org.



NOTE: Concordia University Wisconsin strictly limits enrollment in each program to 15 students and accepts students on a first-come, first-served basis.

Complete step 1 below to reserve your seat in this program.

1

Application for Graduate Admission

Complete and submit the graduate application [online](#).



Once you have reserved your seat, turn to page 2 or visit the [online checklist](#) to complete the remaining admission steps.

Congratulations on your pursuit of a graduate degree with Concordia University Wisconsin!

Sincerely,

Dena Leonard

Graduate Information Office

(262) 299-7350

dleonard@graduateprogram.org

Apply [online](#) at our dedicated website for faster processing.

2	Financial Aid & Payment Options (Page 3) Determine how you plan to pay for the program: Financial Aid or Pay-As-You-Go. If using Financial Aid, Complete the FAFSA online. It is in your best interest to complete the financial aid process as early as possible. See page 3 for more information.	☐
3	Official Transcripts (Page 4) Official sealed transcripts from all institutions attended are required.	☐
4	Essay Master's/Licensure Applicants: Explain your reason for obtaining a licensure or graduate degree.	☐
5	Letters of Recommendation Two letters of recommendation are required. Counseling applicants only	☐
6	Government ID A Government Issued Photo ID is required.	☐
7	Introduction Video We want to get to know you! Please record a brief video to introduce yourself. State your first and last name, where you're from, and why you're applying for the (Program Name). Please make sure you can see yourself clearly in the frame below before clicking "Ready." You will have up to 30 seconds to record your introduction.	☐
8	Résumé/CV This should include your education and employment experience	☐
9	Background Check Once accepted, one will be required upon entry into the program.	☐
*	Must have 3.0 GPA for full admission For MSE Teaching & Learning Initial Licensure programs, a 3.00 GPA or better is required for admissions into the program.	

If you choose to submit paper forms for any of the steps above, documents should be faxed, mailed, or emailed to:

Concordia University Wisconsin
Attn: Admissions
12800 N Lake Shore Drive
Mequon, WI 53097

(800) 504-7618

dleonard@graduateprogram.org

How to Apply for Financial Aid:

- 1 Complete the Free Application for Federal Student Aid (FAFSA).** The FAFSA is [available online](#). If you do not have access to a computer you may request a paper version from the Financial Aid Office. **Students should submit the 2025-2026 form. You will need your 2023 Federal Tax Return, your FSA ID, and Concordia University Wisconsin's code (003842).** Graduate students are considered independent for financial aid purposes.
- 2 Review your Student Aid Report (SAR) for accuracy.** The Department of Education will notify you when your application is processed and will provide you with a Student Aid Report (SAR). If you notice any errors after reviewing your SAR, log back into your FAFSA to make corrections.
- 3 You will receive your financial aid award letter from Concordia once you have been academically accepted.** This lists the financial aid you will qualify for. If you wish to decline all or a portion of the award, notify the Financial Aid Office in writing. Be sure to contact the Financial Aid Office if you have any questions on your award.
- 4 Complete Loan Entrance Counseling and the Master Promissory Note Entrance.** Counseling is only required for first time Federal Direct Loan borrowers; all borrowers must complete a Master Promissory Note. Both can be completed at <https://studentloans.gov/myDirectLoan/index.action> (you will need your FSA ID from Step 1).

Federal Loan Requirements:

To be eligible to borrow funds under the Federal Direct Loan Program, you must:

1. File the Free Application for Federal Student Aid (FAFSA)
2. Be a U.S. Citizen or permanent resident
3. Not be in default on prior educational loans
4. Maintain satisfactory academic progress

Questions? Call the Financial Aid Office at (262) 243-4569 or finaid@cuw.edu

Enrolling in a Pay-As-You-Go Payment Plan:

Monthly Payment Plan:

Tuition payments may be made automatically each month for a maximum of 6 payments per semester. These payment plans must be set up each semester and there is a \$35 enrollment fee for each plan set up. **Questions about the payment plan should be directed to the Business Office (S103) at 262-243-2609.**

Uncommon Scholarships:

For more information, visit <https://www.cuw.edu/admissions/financial-aid/uncommon-scholarships.html>

The Federal (Title One) Teacher Loan Forgiveness Program:

If you and your school qualify, this program may provide loan forgiveness for eligible Federal Direct Loans. This is a separate program requiring separate forms and processes. The U.S. Department of Education will determine your eligibility for this program. Concordia University Wisconsin is not responsible to verify your eligibility for this program. Please do not base your enrollment on this program, as it can be difficult to ensure qualification for government programs which are subject to reform and funding changes. **You must call 1-800-4-FED-AID to verify your eligibility or visit <https://studentaid.gov/sa/repay-loans/forgiveness-cancellation/teacher> for more information.**

The TEACH Grant:

TEACH (Teacher Education Assistance for University and Higher Education) Grant (loan) is a merit based Federal Title IV program designed to encourage highly qualified teachers to serve in low-income schools in high-need fields. Grant recipients agree to teach for at least four years within eight years of finishing their teacher preparation program and to teach high-need students in designated schools that serve low-income students. **For more information, visit <https://studentaid.gov/teach-grant-program>.**

Concordia University Wisconsin requires official transcripts from all previously attended colleges and universities to be fully admitted into the program of your choice. Follow the steps below to request transcripts from each of the schools that you attended.

REQUEST OFFICIAL TRANSCRIPTS:

There are multiple ways to request transcripts, and each college or university will have their own process. Typically, the easiest way to order official transcripts is:

- 1 Contact the Registrar's office at your previously attended school, either by phone, email, or through your university's website.
- 2 Submit a transcript request following that school's procedures. Most colleges and universities require a signature or other official request in writing. Many schools have a Transcript Request Form available to download on the Registrar's website. Some will allow you to order transcripts online.

Note: Some colleges and universities charge a small fee for official transcripts. Be sure to enclose your fee with your transcript request to avoid a delay in processing.

- 3 It can often take several days for a transcript request to be processed. When your transcripts are received, the Graduate Information Office will contact you, but if you have not received confirmation within 14 days, please contact us at **(262) 299-7350**.

ONLINE:

If your college allows, please send electronic transcripts to admissions@cuw.edu.

BY MAIL:

You can also send sealed transcripts to:

Concordia University Wisconsin
Attn: Admissions
12800 N Lake Shore Drive
Mequon, WI 53097

For:

This program is tailored to:

- Future school leaders who are dedicated to honing their leadership skills and enhancing their understanding of the educational framework, with a focus on fostering the growth of versatile and accomplished learners within school settings.
- Individuals with aspirations to guide schools in embracing diversity and adapting to the changing demands of a global society will find this program particularly relevant.
- For those seeking to elevate their proficiency in educational leadership, pursuing a master's degree in educational administration presents a valuable opportunity to expand their expertise in this field.

What You Learn:

- Develop the skills to become an effective and respected leader for teachers, school, staff, families, and the students in a school.
- Build the confidence and expertise to implement new practices for continued improvement and collaboration at each grade level.
- Build the skillset and knowledge to provide strategic direction, instructional support, and effective management.
- Learn to oversee legal, financial, personnel, school safety, and other emerging topics facing individuals in school leadership.

Potential candidates are required to hold (or eligible to hold) a current Tier II or higher WI Professional Educator's License to earn the Principal Licensure.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

Graduates of this educational leadership program can look forward to the following professional roles:

- School Principal
- Curriculum Developer
- Professional Development Leader
- Advocate for Diversity and Inclusion

With a master's degree in educational administration, opportunities to contribute to global education initiatives, policy implementation, and community collaboration are also within reach. Upon finishing the curriculum, you will be well-prepared to obtain your Wisconsin K-12 Principal Licensure #5051.

Degree Requirements:

Course #	Title	Credits
*EDG 6100	Leadership in Administration & Cultures of Change	3
*EDG 6105	Legal and Ethical Leadership in Schools	3
*EDG 6110	Financial & Human Resource Management for School Leaders	3
*EDG 6115	Teacher Development, Supervision, and Continuous Improvement	3
*EDG 6120	Teacher & Leader Assessment Designed for Continuous Learning	3
*EDG 7100	Ed. Admin Practicum	3
*EDG 7120	Ed. Admin Portfolio I	0
*EDG 7121	Ed. Admin Portfolio II	0
*EDG 7122	Ed. Admin Portfolio III	0
EDG 5100	Educational Research Methods	3
EDG 7140 OR EDG 7600	Ed. Admin Capstone Graduate Education Thesis Seminar	3
ELECTIVE OPTIONS (CHOOSE 2)		6
EDG 5130	Leadership for Curriculum & Instruction	
EDG 5135	Curriculum Development	
EDG 6180	Leadership for Inclusive Instruction, Classrooms & Schools	
EDG 6185	Legal & Financial Foundations for Special Education & Pupil Services	
Total Credit Hours:		18-30

Indicates Licensure Only Courses

To earn the Master's degree, courses EDG 5100 and EDG 7140 are required plus two (3-credit hour electives).

For:

For educators aspiring to make a transformative impact, our program offers a platform to craft an enriching K-12 educational environment for students, educators, and staff alike. Through this journey, candidates will cultivate leadership abilities and deepen their understanding of the educational landscape, fostering the growth of versatile and accomplished learners. Emphasis is placed on championing schools in embracing diversity and adapting to the dynamic demands of a global society.

Those seeking to elevate their proficiency and take on leadership roles in education are encouraged to consider pursuing a master's degree in educational administration. It's important to note that successful attainment of the Director of Instruction licensure in this program requires candidates to already hold (or be eligible to hold) a current Tier II Wisconsin Professional Educators License. Join us on this transformative path towards educational leadership and excellence.

What You Learn:

In this graduate program tailored for educators aspiring to make a significant impact, students can expect to acquire a comprehensive set of competencies essential for becoming proficient and esteemed instructional leaders within educational settings. The curriculum focuses on fostering collaboration among teachers, school staff, families, and students, enabling individuals to create a cohesive and supportive school community. As part of this transformative journey, candidates will also develop the confidence and expertise needed to introduce innovative instructional and assessment practices, ensuring ongoing improvement across all grade levels.

The specialized licensure offered in this program equips students with a robust skill set and knowledge base, empowering them to provide strategic guidance, instructional support, and effective management within educational institutions. This multifaceted approach prepares individuals to navigate the complexities of educational leadership successfully.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

Graduates of this educational leadership program can look forward to the following professional roles: Curriculum Developers, Professional Development Leaders, and Advocates for Diversity and Inclusion. Upon completion, you will be well-prepared to obtain your Wisconsin Director of Instruction Licensure #5010.

Degree Requirements:

Course #	Title	Credits
*EDG 6100	Leadership in Administration & Cultures of Change	3
*EDG 6115	Teacher Development, Supervision, and Continuous Improvement	3
*EDG 6120	Teacher & Leader Assessment Designed for Continuous Learning	3
*EDG 5130	Leadership for Curriculum and Instruction	3
*EDG 5135	Curriculum Development	3
*EDG 7100	Ed. Admin Practicum	3
*EDG 7120	Ed. Admin Portfolio I	0
*EDG 7121	Ed. Admin Portfolio II	0
*EDG 7122	Ed. Admin Portfolio III	0
EDG 5100	Educational Research Methods	3
EDG 7140 OR EDG 7600	Ed. Admin Capstone Graduate Education Thesis Seminar	3
	ELECTIVE OPTIONS (CHOOSE 2)	6
EDG 6105	Legal and Ethical Leadership in Schools	
EDG 6110	Financial & Human Resource Management for School Leaders	
EDG 6180	Leadership for Inclusive Instruction, Classrooms & Schools	
EDG 6185	Legal & Financial Foundations for Special Education & Pupil Services	
Total Credit Hours:		18-30

Indicates Licensure Only Courses

To earn the Master's degree, courses EDG 5100 and EDG 7140 are required plus two (3-credit hour electives).

For:

This program equips you to create a rewarding K-12 school experience, not only for students, teachers, and support staff, but also for families. Throughout this journey, you will develop into an effective and respected leader, guiding teachers, school staff, and students with confidence. The program focuses on building your leadership skills and ensuring you can implement new practices for continuous improvement and collaboration across all grade levels. You will cultivate the skill set and knowledge required to provide strategic direction, instructional support, and effective management with educational institutions.

Please note that candidates pursuing the Special Education and Pupil licensure with this program must hold (or be eligible to hold) a current Tier II or higher Wisconsin Professional Educators License. Additionally, you must have completed six semesters of full-time classroom teaching or six semesters as a pupil services professional, including 540 hours of classroom teaching to be eligible for licensure. Join us on this transformative path, honing your leadership abilities to positively impact the entire school community.

What You Learn:

- Cultivate a comprehensive skill set and deepen their understanding of educational systems to ensure the development of well-rounded, successful learners.
- Learn to provide strategic direction, offer instructional support, and employ effective management practices tailored for the unique challenges of educational institutions. This includes honing leadership skills, building confidence to implement innovative practices, and fostering collaboration at every grade level.
- Recognize and embrace diversity as you respond to the evolving needs of a global community.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

Graduates of this program, particularly those pursuing the Special Education and Pupil licensure, can anticipate a range of impactful career outcomes in the field of education. Potential roles include becoming Director of Special Education and Pupil Service, where individuals can shape the educational experience for students, teachers, and staff while providing strategic direction and effective management. Overall, the program positions individuals for influential leadership roles, fostering a positive impact on educational systems and contributing to the success and growth of K-12 institutions. Upon completion, you will be prepared to earn your Wisconsin Director of Special Education & Pupil Services Licensure #5080.

Degree Requirements:

Course #	Title	Credits
*EDG 6100	Leadership in Administration & Cultures of Change	3
*EDG 6115	Teacher Development, Supervision, and Continuous Improvement	3
*EDG 6120	Teacher & Leader Assessment Designed for Continuous Learning	3
*EDG 6180	Leadership for Inclusive Instruction, Classrooms and Schools	3
*EDG 6185	Legal & Financial Foundations for Special Education & Pupil Services	3
*EDG 7100	Ed. Admin Practicum	3
*EDG 7120	Ed. Admin Portfolio I	0
*EDG 7121	Ed. Admin Portfolio II	0
*EDG 7122	Ed. Admin Portfolio III	0
EDG 5100	Educational Research Methods	3
EDG 7140 OR EDG 7600	Ed. Admin Capstone Graduate Education Thesis Seminar	3
EDG 6190	Advanced Research in Special Education	3
EDG 6195	Analysis, Evaluation and Application of SPED Research Analysis, Evaluation, and Application of SPED	3
Total Credit Hours:		18-30

Indicates Licensure Only Courses

To earn the Master's degree, courses EDG 5100, EDG 7140, EDG 6190, and EDG 6195 are required.

For:

The School Business Administrator licensure program is tailored for professionals like you who aspire to excel in managing the business aspects of educational institutions. In today's ever-evolving educational landscape, effective administration is pivotal, and our program is crafted to equip individuals with the skills, knowledge, and strategic acumen needed to thrive in the challenging realm of school business leadership.

If you are considering or currently involved in school administration, join us on a transformative journey that combines theoretical insights with practical applications, preparing you to navigate financial, operational, and administrative complexities in educational settings. Explore the possibilities that our program offers and embark on a path to becoming a proficient and accomplished School Business Administrator.

What You Learn:

In our School Business Administrator Licensure Program, candidates will:

- Delve into a comprehensive curriculum designed to impart the essential skills and knowledge required for effective leadership in managing the business aspects of educational institutions.
- Gain insights into financial management, budgeting, and strategic planning to navigate the complexities of school administration.
- Gain understanding of operational intricacies, such as procurement, facilities management, and risk assessment.
- Explore administrative and legal aspects related to educational governance.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

Candidates can assume key roles in school districts or educational agencies where they effectively oversee financial operations, manage budgets, and ensure fiscal responsibility. Graduates may find opportunities to contribute to strategic planning initiatives, implement policies, and streamline administrative processes within educational settings. Upon completion, you will be prepared to earn your Wisconsin School Business Administrator (#5008) license.

Degree Requirements:

Course #	Title	Credits
*EDG 6100	Leadership in Administration & Cultures of Change	3
*EDG 6105	Legal and Ethical Leadership in Schools	3
*EDG 6110	Financial & Human Resource Management for School Leaders	3
*EDG 6125	Compensation and Benefits	3
*EDG 6130	School Business Management Auxiliary Services	3
*EDG 6135	School Business Management Strategy	3
*EDG 6140	School Business Management Strategy II	3
*EDG 7100	Ed. Admin Practicum	3
*EDG 7120	Ed. Admin Portfolio I	0
*EDG 7121	Ed. Admin Portfolio II	0
*EDG 7122	Ed. Admin Portfolio III	0
EDG 5100	Educational Research Methods	3
EDG 7140	Ed. Admin Capstone	3
Total Credit Hours:		18-30

Indicates Licensure Only Courses

To earn the Master's Degree, courses EDG 5100 & EDG 7140 are required.

For:

Those looking to further develop their skills and awareness to serve K-12 students with varying disabilities. The 16-credit CCSE add-on license degree program will prepare you for Wisconsin licensure and help meet the high demand for special education teachers throughout the state. Our program is 100% online graduate teaching degree in CCSE special education. Students must hold a current and valid Wisconsin Professional Educators Tier 2 License to apply for the CCSE.

What You Learn:

- Learn to create an inclusive environment for students with different areas of disability to be combined for delivery of services in a Cross-Categorical program.
- Strengthen your teaching abilities to apply the best learning strategies to fit a variety of student needs.
- Learn to identify characteristics of children with disabilities, assess students, to be a member of an IEP team, and create inclusive learning environments that align with a student's physical, social, and emotional needs.

How You Learn:

- Accelerated 8-week online sessions
- Online discussions with peers and faculty
- Complete your own schedule within the weekly deadlines

Career Outcomes:

This program enables teachers to work with students in the following disabilities: Intellectual Disabilities (ID), Specific Learning Disabilities (SLD), Emotional/Behavioral Disabilities (EBD) or Cross-Categorical Special Education (CCSE). The program prepares you through specialized curricula and requires a student teaching practicum and professional portfolio. Upon completion, you will be prepared to earn your Cross-Categorical Special Education - WI DPI Add-On License # 2801, Grades K-12.

Degree Requirements:

Course #	Title	Credits
EDG 5000	Assessment for Special Education	3
EDG 5005	Principles of Behavior Management	3
EDG 5010	Legal Issues in Special Education	3
EDG 5015	Literacy for Diverse Students	3
EDG 5030	Teaching Methods for Exceptional Students	3
EDG 7001	Special Education Portfolio I	0
EDG 7002	Special Education Portfolio II	0
EDG 7003	Special Education Portfolio III	0
EDG 7010	CCSE Student Teaching Practicum & Seminar	1
Total Credit Hours (Licensure):		16

For:

Those looking to earn their Master's in Literacy and become a reading teacher and earn their (WI DPI #1316) or looking to become a reading specialist and earn their (WI DPI # 5017) licensure. Build your skills and expertise to effectively implement and manage literacy programs for K-12 students. This program is designed for certified educators that are interested in developing and improving comprehensive reading skills to give them future success in career and life. **The Reading Teacher Licensure #1316 can be pursued on its own.**

What You Learn:

- **Literacy Expertise:** Gain the skills needed to excel as a reading teacher or reading specialist. Our program empowers you to implement and manage effective literacy programs for K-12 students.
- Become a respected leader in literacy education, capable of driving positive change for both students and fellow educators and equipped with the tools to teach reading confidently at all level.
- **Innovative Teaching Methods:** Modify existing teaching approaches and implement cutting-edge reading initiatives to meet the diverse needs of learners.
- **Science-Based Instruction:** Acquire a deep understanding of evidence-based instructional practices, ensuring effective literacy instruction for every student. Dive into instructional practices rooted in the science of reading, and develop intervention strategies through hands-on experiences.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

Upon completion of the program, you'll earn your Master's of Science in Education-Literacy degree and become eligible for licensure as either a Reading Teacher (DPI #1316) or Reading Specialist (DPI #5017).

- **Reading Teacher:** Work directly with K-12 students, guiding them through their reading goals and supporting their literacy development.
- **Reading Specialist:** Step into an administrative role, leading and coaching fellow educators to enhance literacy programs and curriculums within schools.

Degree Requirements:

Course #	Title	Credits
	Reading Teacher WI License #1316	
EDG 5230	Improvement in Literacy Instruction	3
EDG 5205	Language and Literacy Development	3
EDG 5220	Literacy Assessment for Instructors	3
EDG 7201	Literacy Portfolio I	0
EDG 7216	Literacy Practicum	3
EDG 5200	Disciplinary Literacy	3
EDG 7202	Literacy Portfolio II	0
Credit Hours:		15
	M.S. in Education-Literacy and Reading Specialist WI #5017 License (In addition to the above)	
EDG 5245	Supervision of Instruction for Literacy	3
EDG 5225	Curriculum Leadership	3
EDG 5210	Literature for Children K-12 (Optional Elective: Required for Master's Degree only if not pursuing	3
EDG 5240	Current Topics and Research in Literacy	3
EDG 7240	Literacy Capstone	3
EDG 7217	Literacy Internship	3
EDG 7203	Literacy Portfolio III	0
Total Credit Hours:		15-30

For:

Those looking for a Master of Science in Education Counseling, we offer two pathways: earn your master's degree in school counseling and work with K-12 students or earn your graduate degree in professional counseling with the option to take courses in substance abuse counseling.

What You Learn:

Focuses on Developing the strategies and foundational skills you will need to effectively listen, support, and help a diverse range of individuals. You will be able to provide care for the mind, body, and spirit of people you treat as a professional counselor or school counselor.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

Upon completion, you will have earned your Master of Science in Education Counseling Degree. You will have the option of obtaining your WI DPI # 7054 or Professional Counseling LPC-IT.

You will be able to:

- Integrate evidence-based counseling theories, techniques, and interventions into practice.
- Adhere to professional and ethical standards.
- Actively engage in self-reflection and lifelong learning.
- Serve your clients according to their unique diverse needs.
- Help clients to lead purposeful and fulfilling lives in mind, body, and spirit.

Degree Requirements:

Curriculum for School Counseling- A total of 45 credits are required for students seeking endorsement for licensure as a School Counselor. Students without a teaching license must complete an additional 3 credit course in classroom management.

Course #	Title	Credits
COUN 5000	Counseling Theories and Issues	3
COUN 5020	Human Development	3
COUN 5040	Social Cultural Foundations in Counseling	3
COUN 5100	Consultation Strategies	3
COUN 5130	Trauma Counseling	3
COUN 5200	Individual Counseling	3
COUN 5210	Group Counseling	3
COUN 5120	Career Counseling Foundations	3
COUN 5110	Tests and Measurements	3
COUN 5300	Design, Implementation, and Evaluation of Counseling Programs	3
COUN 5030	Models and Methods of Family Counseling	3
COUN 5010	Professional Ethics	3
COUN 6400	Portfolio-Introduction	0
COUN 6410	Portfolio-Pre-Practicum	0
COUN 7400	Elementary School Practicum/Portfolio	3
COUN 7410	Middle School Practicum/Portfolio	3
COUN 7420	High School Practicum/Portfolio	3
	Lesson Planning/Classroom Management (Required for Non-Teachers in School Counseling)	
COUN 6420	Management for Counselors	3
Total Credit Hours:		45

Licensing Requirements for School Counselor (K-12) License #7054

Portfolio Requirements

The student seeking a Wisconsin DPI counseling license endorsed by Concordia must complete a Portfolio and demonstrate an understanding and ability to apply the Pupil Service Standards within counseling practice. The Portfolio is comprised of five sections. The Introduction to Portfolio is completed while a student is enrolled in COUN 5000 Counseling Theories and Issues. Pre-Practicum Portfolio is to be completed and submitted as a part of the application process for participation in the Practicum experiences. The last 3 portfolio sections (elementary school, middle school, and high school) will be completed during the Practicum experiences.

Practicum Requirements

The student must submit their entire application, with all three sites and on-site supervisors identified, for the practicum experience to be approved. Each student must obtain a minimum of 200 hours at each of the following levels: Elementary, Middle, and High. If the student must obtain more than 600 hours, they should contact the Program Director to review expectations and options.

Praxis II Exam Requirement

Students must successfully complete the PRAXIS II exam before graduation.

Curriculum For Professional Counseling

Course #	Title	Credits
COUN 5000	Counseling Theories and Issues	3
COUN 5020	Human Development	3
COUN 5040	Social Cultural Foundations in Counseling	3
COUN 5100	Consultation Strategies	3
COUN 5200	Individual Counseling	3
COUN 5210	Group Counseling	3
COUN 5120	Career Counseling Foundations	3
COUN 5300	Design, Implementation, and Evaluation of Counseling Programs	3
COUN 5010	Professional Ethics	3
COUN 7200	Practicum for Professional Counselors	3
COUN 7210	Internship I-Professional Counselor	3
COUN 7220	Internship II -Professional Counselor	3
COUN 6210	Foundations of Clinical Mental Health Counseling	3
COUN 6230	Advanced Theory and Skills in Professional Counseling	3
COUN 5130	Trauma Counseling	3
COUN 6200	Psychopathology	3
COUN 6220	Addictions Counseling	3
COUN 5030	Models and Methods of Family Counseling	3
	Electives-Select (2) Electives	
Total Credit Hours:		60

Practicum for Professional Counselor

The student seeking licensure as a Professional Counselor in Wisconsin will be required to complete 700 hours of practicum/ internship experience. Each applicant must be supervised at each practicum site according to Wisconsin Department of Safety and Professional Services (DSPS) criteria and will be assigned a CUW site supervisor. A practicum agreement between the student, Concordia University, and each receiving site/agency/hospital are required for each practicum placement. The practicum allows the student to work as a counselor in a community setting and may include experiences such as assessment and implementation of counseling programs, individual and group counseling, and consultation with other community agencies. Applications for practicum can be made after prerequisite coursework is completed.

After graduation from the CUW Master of Science in Education-Counseling program, students will be eligible to apply for the LPC-IT license through DSPS. DSPS establishes the specific post-graduation requirements to receive the LPC-IT.

For:

Designed for those who desire to develop an understanding and a skill set in the area of human relations but do not want to be a practicing school or professional counselor.

What You Learn:

Throughout this program, students will learn:

- Demonstrate an understanding and knowledge of the basic skill areas of counseling.
- Demonstrate knowledge of when counseling services are needed in a school or community setting.
- Demonstrate knowledge of resources available to the church and community.
- Demonstrate an understanding of how to integrate faith within their work or life setting.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

Students completing this program will acquire the educational background and training in enhanced human relations skills that can be applied in their daily interactions and in a work setting.

Degree Requirements:

Course #	Title	Credits
	Human Growth and Development:	3
COUN 5020	Human Development (Required)	
	Social and Cultural Foundations:	3
COUN 5040	Social/Cultural Foundations in Counseling (Required)	
	Helping Relationships:	9
COUN 5200	Individual Counseling (Required)	
COUN 5000	Counseling: Theories and Issues (Required)	
	<i>*Select One Elective*</i>	
COUN 6040	Psychopharmacology (Elective)	
COUN 5105	Consultations Strategies (Elective)	
COUN 5130	Trauma Counseling (Elective)	
	Group Work:	3
COUN 5210	Group Counseling (Required)	
	Career and Lifestyle Development:	3
COUN 5120	Career Counseling Foundations (Required)	
	Appraisal:	6
COUN 5110	Tests and Measurements for Counselors (Required)	
COUN 6200	Psychopathology (Elective)	
	Research and Program Evaluation:	3
COUN 5300	Design, Implementation, and Evaluation of Counseling Programs (Required)	
	Professional Orientation:	
COUN 5010	Professional Ethics in the Helping Profession (Required)	
COUN 6050	Theories of Personality (Elective)	
Total Credit Hours:		36

Note: Upon graduation with a MS in Counseling Foundations, you will no longer be degree seeking and as such will not be eligible to receive Federal financial assistance as a part of the counseling program.

For:

Aspiring school leaders like you, who envision themselves at the helm of school districts, driving positive change and fostering a culture of excellence. As a District Administrator (Superintendent), you will play a pivotal role in shaping educational policies, implementing innovative strategies, and building collaborative partnerships to ensure the best possible learning environment for students.

This program is designed for those who hold a master's degree in education and currently hold (or are eligible for) a Wisconsin Principal (#5051) license. If you are looking to make a difference in your school district, consider receiving your Superintendent licensure.

What You Learn:

Our comprehensive curriculum, led by experienced educators, equips you with essential skills in educational leadership, strategic planning, community engagement and financial management. Through hands-on experiences, internships, and practical projects, you'll seamlessly bridge theory with real-world application, preparing for the dynamic challenges of educational leadership and knowledge needed to navigate the complex challenges of leading a school district effectively.

Join a vibrant community of like-minded individuals, fostering valuable connections and networking opportunities. This program will prepare you to earn the WI # 5003 District Administrator License.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

****Residency Component: Required face-to-face meeting on first and last Saturday of course.- This is a virtual meeting; nothing is done in person.**

Career Outcomes:

Upon completion of this program, you will not only meet the rigorous Wisconsin Administrator Standards required for the district administrator role but will also be well-prepared to recognize and address the complex social, political, and economic dynamics impacting school districts and communities. Your career outcomes will include the development of refined judgment, enabling you to navigate the multifaceted responsibilities of a school district administrator. This encompasses proficient delegation of authority, proactive curriculum development, adept data analysis, strategic planning, and fostering strong relationships with stakeholders and the broader community. These career outcomes position you as a well-rounded and effective leader, ready to make a lasting impact in the field of educational administration. **Consider applying 9 credits to the Ed.D. program or 3 credits to the Ph.D. program.**

Degree Requirements:

Course #	Title	Credits
EDG 6150	**The Superintendency	3
EDG 6155	Professional Ethics in Leadership	3
EDG 6160	Organizational and Policy Development	3
EDG 6165	School Improvement and Data Analysis	3
EDG 6170	Public Relations	3
EDG 6175	** Facility Planning	3
EDG 7130	Advanced Internship in Superintendency I	3
EDG 7131	Advanced Internship in Superintendency II	3
EDG 7135	Superintendency Portfolio	0
Total Credit Hours:		21

****Residency Component=Required face-to-face meeting on first and last Saturday of course.**

Elective Credit options for LIC1 program

For:

This coursework is for licensed teachers, professional educators, community professionals and advocates, corrections and juvenile justice professionals, agency professionals, and others who work with children and youth who may be at risk of school failure, and work toward preventing at risk behaviors.

What You Learn:

A major focus of the alternative education program is to assist concerned professionals in learning ways to collaboratively build programs and strategies to better serve at-risk students in the school and the community. The alternative education program includes working with children and youth of all grade levels-elementary, middle, and high school, because at risk students are found at all levels. As more and more students are identified as at-risk, it is essential that teachers, and other professionals receive this training.

How You Learn:

- Accelerated 8-week online sessions
- Online discussions with peers and faculty
- Complete your own schedule within the weekly deadlines

Career Outcomes:

Since this is an add-on teaching license, DPI licensed teachers who have a current, valid Tier II teaching license upon completion of the add-on program are eligible for WI DPI #1952 Licensure. Agency, community, corrections, juvenile justice, and other professionals upon completion will gain knowledge and strategies to better serve the at-risk youth population.

Degree Requirements :

Course #	Title	Credits
EDG 5600	Educating Students At-Risk	3
EDG 5605	Alternative Education	3
EDG 5610	Alternative Education Portfolio	0
Total Credit Hours (Licensure):		6

For:

Applicants interested in pursuing a position as an Athletic Director may consider the Athletic Administrator Concentration to accompany his/her administrator license. The Athletic Administration Certificate will prepare leaders seeking an Athletic Director position. Courses will focus on educational administration knowledge, leadership skills and the vast expectations of athletic directors to meet the challenges of K-12 athletic programs in all school settings. This certification is intended to be an additional certification to compliment a building (Principal #5051) or district (Director of Instruction #5010) administrative license.

What You Learn:

This 15-credit concentration is in partnership with the National Interscholastic Athletics Administrators Association (NIAAA). This fully online area of emphasis includes curriculum from NIAAA Leadership Training Courses (LTC 502, 503, 504, 506, 511) necessary for the RAA and CAA certifications. Topics within this curriculum will include: Leadership in Interscholastic Athletic Administration, Interscholastic Sport Organization and Administration, Fundraising and Development and Facility Management. Courses are practitioner orientated and taught by professionals with backgrounds in sport management and interscholastic athletic administration. Credits earned in this concentration can be applied to the Master's degree.

How You Learn:

This program is designed to be completed in conjunction with the educational administration program and couples well with the principal licensure program. All courses will be delivered online in a collaborative format. Courses are 8 weeks in length.

Career Outcomes:

Upon completing the School Athletic Administrator Program, participants can anticipate a range of career outcomes tailored for leadership roles in sports administration.

- This comprehensive program not only certifies individuals to serve as athletic directors but also instills a deep understanding of interscholastic athletic regulations and best practices.
- Graduates emerge with enhanced communication skills, adeptness in budgeting and financial management specific to athletics, and a keen awareness of legal and ethical considerations in sports administration.
- The program's focus on event management proficiency, leadership, and team building ensures that participants are well-equipped to organize and oversee athletic events while fostering a positive and cohesive athletic environment.
- Networking opportunities within the program provide valuable connections with experienced administrators, industry professionals, and alumni, facilitating career advancement and adaptability to industry trends.

In essence, participants can expect a well-rounded education that prepares them for the diverse challenges of leading and managing athletic programs within educational institutions.

Concentration Requirements:

Course #	Title	Credits
EDG 6100	Leadership in Administration and Cultures of Change	3
EDG 6105	Legal and Ethical Leadership in Schools	3
EDG 6145	Foundations of Budgeting, Finance & Planning in Athletic Admin	3
EDG 6147	Strategies for Organizational Management in Athletic Administration	3
EDG 6149	Legal Issues in Athletic Administration	3
Total Credit Hours:		15

For:

Those looking to become a certified educator. Candidates for this program will need to have earned their bachelor's degree in order to be enrolled in this program.

In this accelerated program, your core courses will focus on building your teaching skills and strategies. Then you fulfill required hours in the classroom observing and student teaching which will further establish your teaching abilities and confidence. Open to individuals currently serving in education and those looking to start their teaching careers.

What You Learn:

We develop caring, skilled, and reflective teachers that will be servant teachers in public, private, and parochial schools. Our relevant curriculum prepares you to work with diverse student populations and gives you the ability to differentiate instruction to meet the academic needs of all learners. In addition, classroom observation and student teaching will develop your abilities to effectively lead a classroom.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

You will earn your Wisconsin teacher license to be certified to teach at both early childhood and elementary education levels. You will establish a strong foundation of teacher skills and strategies in this program to become a licensed educator. From birth to third grade, which is early childhood to elementary ed. which is 4K to ninth grade, you will develop the expertise and confidence to meet the needs of these specific students.

Degree Requirements:

Course #	Title	Credits
EDC 5400	Foundations of the Teaching Profession	3
EDC 5405	Educational Psychology: Theory of Teaching and Learning	3
EDC 5410	Interdisciplinary Instruction: Teaching in the Middle School	3
EDC 5415	Analysis of Instruction and Assessment	3
EDC 5420	Teaching Diverse Students, Families, and Classrooms	3
EDC 5425	Co-Planning and Planning for all Students	3
EDC 5430	Language Arts Development and Strategies	3
EDC 5435	Curriculum and Methods: Language Arts and Social Studies	3
EDC 5440	Curriculum and Methods STEAM	3
EDC 5445	Curriculum and Methods Mathematics	3
EDC 6470	Writing with Young Children	3
EDC 6472	Early Childhood Literacy	3
EDC 6474	Curriculum for Early Childhood Education	3
EDC 6500	Books & Pictures	3
EDC 7405	Pre-Student Teaching Field Experience	1
EDC 7410	Student Teaching Placement 1	3
EDC 7415	Student Teaching Placement 2	3
EDC 7420	CAPTL Portfolio I	0
EDC 7421	CAPTL Portfolio II	0
EDC 7440	CAPTL Capstone Research	2
EDC 7445	CAPTL Capstone Project	1
Total Credit Hours:		52

For:

Those looking to become a licensed educator. Candidates of this program will need to have earned their bachelor's degree in order to be enrolled in this program. In this accelerated program, your courses will focus on building your teaching skills and strategies.

What You Learn:

- Relevant teaching strategies to implement in the classroom, while also staying ahead of the curve on new technologies that can enhance your instruction.
- Challenges that face educators today, including school law, legal rights and teacher responsibilities, while examining relationships with parents and community.
- You will focus on the teacher as a role model, both in and out of the classroom.
- Build your portfolio and demonstrate growth and competency in the teaching standards.
- You will be expected to complete your student-teaching requirements, and in doing so you will gain invaluable field experience inside the classroom.
- You will leave this program a more capable and confident educator, ready to shape the young lives of your students.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

You will earn your initial licensure while earning a Master of Science in Education-Teaching & Learning. You will be prepared to teach grades 4K-9th. Teacher candidates are prepared to be successful in all environments to meet the learning needs of children. You will be able to reflect on your educational practices and successfully work with diverse student populations. Upon completion, you will be eligible for WI DPI-Elementary Teacher Licensure #2088 4K-9th Grade.

Degree Requirements:

Course #	Title	Credits
EDC 5400	Foundations of the Teaching Profession	3
EDC 5405	Educational Psychology-Understanding Theory of Teaching and Learning	3
EDC 5430	Language Arts Development & Strategies	3
EDC 5435	Curriculum Methods of Language Arts and Social Studies	3
EDC 5410	Interdisciplinary Instruction: Teaching in Middle School	3
EDC 5415	Analysis of Instruction and Assessment	3
EDC 5420	Teaching Diverse Students, Families, and Classrooms	3
EDC 5425	Co-Planning and Planning for all Students	3
EDC 5440	Curriculum and Methods STEAM	3
EDC 5445	Curriculum and Methods: Mathematics	3
EDC 7405	Pre-Student Teaching Field Experience	1
EDC 7410	Student Teaching Placement 1	3
EDC 7415	Student Teaching Placement 2	3
EDC 7440	Capstone Research	2
EDC 7445	Capstone Project	1
	Portfolio I and II	0
Total Credit Hours:		40

For:

Those looking to earn their Masters in Education and earn their initial licensure for Cross-Categorical Special Education through the State of Wisconsin. Candidates for this program will need to have earned their bachelor's degree in order to be enrolled in this program.

What You Learn:

Special Education is an evolving and dynamic field. Concordia prepares you to provide the specially designed instruction that children with a wide range of disabilities need to thrive as students. This program allows you to earn both WI DPI license #2801 and a master's degree.

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

Earn your initial licensure (WI DPI-Cross Categorical Special Education #2801) while earning a Master of Science in Education -Teaching and Learning. You will be endorsed to teach grades 4K-12 in cross categorical special education. Teacher candidates are prepared to be successful; in all environments to meet the learning needs of children: public, private, and parochial.

Degree Requirements:

Course #	Title	Credits
EDC 5400	Foundations of the Teaching Profession	3
EDC 5405	Educational Psychology-Understanding Theory of Teaching and Learning	3
EDC 5420	Teaching Diverse Students, Families, and Classrooms	3
EDC 5430	Language Arts Development and Strategies	3
EDC 5445	Curriculum and Methods of Mathematics	3
EDG 5000	Assessment for Special Education	3
EDG 5005	Principles of Behavior Management	3
EDG 5010	Legal Issues in Special Education	3
EDG 5015	Literacy for Diverse Students	3
EDG 5030	Teaching Methods for Exceptional Students	3
EDC 7405	Pre-Student Teaching Field Experience	1
EDC 7410	Student Teaching Placement 1	3
EDC 7415	Student Teaching Placement 2	3
EDC 7420	CAPTL Portfolio I	0
EDC 7421	CAPTL Portfolio II	0
EDC 7440	CAPTL Capstone Research	2
EDC 7445	CAPTL Capstone Project	1
Total Credit Hours:		40

For:

Those looking to earn their Master of Science in Education-Teaching and Learning and obtain their initial teaching license in secondary education. Candidates for this program will need to have earned their bachelor's degree in order to be enrolled in this program. This program will prepare educators to teach in a specific content area.

What You Learn:

Our curriculum emphasizes working with diverse student populations, becoming reflective practitioners, and understanding how to differentiate instruction to meet the academic needs of all learners. The secondary program endorses the teacher candidate to teach specific subjects in Grades 4K-12th, 6th – 12th, and 4th -12th (depending on the content area).

How You Learn:

Class sizes are small to provide individualized attention during 8-week course sessions.

- Online courses are the primary format. You take at a time that works for you.
- Select courses will be taken in real-time via zoom on a scheduled night of the week with the professor and other students.

Career Outcomes:

Earn your initial teacher licensure while earning a Master of Science in Education. Teacher candidates are prepared to be successful in all environments to meet the learning needs of children: public, private, and parochial settings. Upon completion, you will be prepared to teach in your preferred content area. Content areas must align with your DPI Licensure. Your selected area of specialization will determine the grade levels you can teach in from K-12th or 4th – 12th grade.

Degree Requirements:

Course #	Title	Credits
EDC 5400	Foundations of the Teaching Profession	3
EDC 5405	Ed. Psychology: Understanding Theory of Teaching & Learning	3
EDC 6400	Disciplinary Literacy in Secondary Education	3
EDC 6405	Secondary Methods (paired with content area course)	2
Candidates take one of EDC 6410 to EDC 6417, depending on license area		
EDC 6410	English Methods	1
EDC 6411	Social Studies Methods	1
EDC 6412	Math Methods	1
EDC 6413	Science Methods	1
EDC 6414	Business Methods	1
EDC 6415	World Languages Methods	1
EDC 6416	Art Methods	1
EDC 6417	Physical Education and Health Methods	1
EDC 5480	Math in Middle School (for Secondary Math only)	3
EDC 5485	Teaching Writing (for Secondary ELA only)	3
EDC 5410	Interdisciplinary Instruction-Teaching in the Middle School	3
EDC 5415	Analysis of Instruction and Assessment	3
EDC 5420	Teach. Diverse Students, Families, and Classrooms	3
EDC 5425	Co-Planning and Planning for all Students	3
EDC 7405	Pre-Student Teaching Field Experience	1
EDC 7410	Student Teaching Placement 1	3
EDC 7415	Student Teaching Placement 2	3
EDC 7440	Capstone Research	2
EDC 7445	Capstone Project	1
	Portfolio I and II	0
Total Credit Hours:		34

About Concordia University Wisconsin

For more than 140 years, Concordia has educated students for lives of Christian leadership and service, uniquely developing people to step out into the world ready to make an uncommon impact. While our mission has expanded over the years, our commitment to this core purpose remains. Concordia University has a long and rich history of excellence in serving Christ, the Church, and the wider world. Our university's rigorous, Christ-centered approach to education forms each student in mind, body, and spirit and prepares them to find 'uncommon' ways to meet the needs of others

Admission Requirements

Candidates will need to submit the following:

1. Completed Application
2. Determine how you will pay for the program
3. Official Transcripts from all institutions attended
4. Two Letters of Recommendation (Counseling applicants only)
5. Resume/CV
6. Background Check
7. Must have a 3.0 GPA for full admission

Transfer Credits

Students who have completed graduate-level courses at another institution may transfer up to 15 graduate credits for most programs, if the courses are judged equivalent to those required for Concordia University Wisconsin's graduate program.

Textbook Information

Visit Concordia University Wisconsin's Bookstore at <https://www.bkstr.com/concordiawiscstore/home>

Concordia University Wisconsin Tuition Information

The tuition rate for students beginning a program in Spring 2026 is \$585 per credit hour, for most programs. Concordia University Wisconsin reserves the right to raise tuition costs for future cohorts or other programs.

Important Contacts

Graduate Information Office	Dena Leonard	(262) 299-7350	dleonard@graduateprogram.org
Admissions Office		(262) 243-4300	admissions@cuw.edu
Financial Aid Office		(262) 243-4569	finaid@cuw.edu
CAPTL – MSE Initial Licensure Programs – Program Director	Dr. Adam Paape		adam.paape@cuw.edu
MSE – Special Education – Program Director	Janis Chapman		Janis.chapman@cuw.edu
MS Educational Leadership – Program Director	Christine Scudella		christine.scudella@cuw.edu
MSE Literacy – Program Director	Steven Witt		steven.witt@cuw.edu
MSE Counseling – Program Director	Laura Adameak		laura.adameak@cuw.edu
Doctor of Education (LICI) – Program Director	Kathleen Kannass		kathleen.kannass@cuw.edu